

REFERRAL AGREEMENT

- 1 1. **COMPANY REFERRING THE BUYER OR SELLER:**
2 A. Name of Company referring the Buyer or Seller: _____
3 ("Referring Company")
4 B. Company Address: _____
5 C. Company Phone Number: _____ Company Fax Number: _____
6 D. Company Real Estate License or Firm #: _____
7 E. Company Federal ID # (for tax purposes): _____
8 (A W9 will be provided or is attached.)
9 F. Name of Licensee referring the Buyer or Seller: _____
10 G. Licensee Phone Number(s) and Email Address: _____
11 H. Relocation Director Name, Contact Info and Email Address: _____
12 _____
- 13 2. **COMPANY AGREEING TO PAY REFERRAL FEE:**
14 A. Name of Company agreeing to pay referral fee: Keller Williams Realty
15 ("Receiving Company")
16 B. Company Address: 9175 Carothers Pkwy, Ste 110, Franklin, TN 37067
17 C. Company Phone Number: 615-778-1818 Company Fax Number: 615-690-8945
18 D. Company Real Estate License or Firm #: 257695
19 E. Name of Licensee assigned this referral: Jeff Pate
20 F. Licensee Phone Number(s) and Email Address: 615-525-5719 jeff@jeffpate.com
21 G. Relocation Director Name, Contact Info and Email Address: _____
22 _____
- 23 3. **NAME OF PARTY BEING REFERRED:**
24 A. Name: _____ ("Prospect")
25 Buyer Referral Seller Referral OR Both - Buyer and Seller Referral
- 26 B. Did the Buyer or Seller agree or request to be referred by your Company? Yes No
- 27 4. **REFERRAL FEE:**
28 In consideration of the referral of Prospect, the Receiving Company agrees to pay the Referring Company at closing a
29 fixed sum of \$ _____ or 20 _____ % of the compensation paid to the
30 Receiving Company as a percentage of the Purchase Price, a flat fee, or combination thereof (i.e., real estate commission)
31 including bonuses, if any, which shall only be paid for the Buyer's side and/or Seller's side actually referred ("Referral
32 Fee") pursuant to Section 3 above. Referral Fee will be paid to the Company referring the Buyer or Seller within seven
33 (7) calendar days of receipt of compensation with a copy of a fully executed settlement statement.
- 34 5. **EXPIRATION DATE:**
35 This Agreement begins on the last date signed below, and expires on _____ at 11:59 p.m.,
36 _____ time zone. This Agreement will automatically extend through the term of any agency agreement entered
37 into with the referred Buyer or Seller, or if negotiations have begun, through any closing date(s).
- 38 6. **ENFORCEMENT / VENUE:**
39 This Agreement is intended as a contract for the referral of real estate customers. In the event all parties to this Agreement
40 are REALTORS®, any dispute regarding this Agreement shall be governed by and in accordance with the National
41 Association of Realtors® Code of Ethics and Arbitration Manual which is in effect at the time of the execution of this

42 Agreement. Otherwise, any dispute regarding this Agreement shall be governed by and interpreted in accordance with the
43 laws and in the courts of the State of Tennessee.

44 **7. SEVERABILITY:**

45 If any portion or provision of this Referral Agreement is held or adjudicated to be invalid or unenforceable for any reason,
46 each such portion or provision shall be severed from the remaining portions or provisions of this Referral Agreement, and
47 the remaining portions or provisions shall be unaffected and remain in full force and effect.

48 **NOTE: Any provisions of this Agreement which are preceded by a box "□" must be marked to be a part of this**
49 **Agreement. By affixing your signature below you also acknowledge that you have reviewed each page and received a**
50 **copy of this Agreement.**

51 The party(ies) below have signed and acknowledge receipt of a copy.

52 <input type="text"/>	52 <input type="text"/>
53 BROKER FOR REFERRING COMPANY	53 LICENSEE
54 _____ at _____ o'clock <input type="checkbox"/> am/ <input type="checkbox"/> pm	54 _____ at _____ o'clock <input type="checkbox"/> am/ <input type="checkbox"/> pm
55 Date	55 Date
56 _____	56 _____
57 FIRM/COMPANY	57 PRINT/TYPE NAME
58 _____	58 _____
59 ADDRESS	59 ADDRESS
60 Phone _____ Fax _____	60 Phone _____ Fax _____

61 The party(ies) below have signed and acknowledge receipt of a copy.

62 <input type="text"/>	62 <input type="text"/>
63 BROKER FOR RECEIVING COMPANY	63 LICENSEE
64 _____ at _____ o'clock <input type="checkbox"/> am/ <input type="checkbox"/> pm	64 _____ at _____ o'clock <input type="checkbox"/> am/ <input type="checkbox"/> pm
65 Date	65 Date
66 _____	66 _____
67 FIRM/COMPANY	67 PRINT/TYPE NAME
68 _____	68 _____
69 ADDRESS	69 ADDRESS
70 Phone _____ Fax _____	70 Phone _____ Fax _____

**CONTACT INFORMATION OF PARTY BEING REFERRED
TO BE PROVIDED UPON ACCEPTANCE BY RECEIVING FIRM**

71 Name: _____

72 Current Address: _____

73 Home Phone: _____ Work Phone: _____

74 Cell Phone: _____ Email Address: _____

75 Remarks/Best Time to Call: _____

76 _____

77 _____

78 Other Terms / Relocation Company Info: _____

79 _____

NOTE: This form is provided by TAR to its members for their use in real estate transactions and is to be used as is. By downloading and/or using this form, you agree and covenant not to alter, amend, or edit said form or its contents except as where provided in the blank fields, and agree and acknowledge that any such alteration, amendment or edit of said form is done at your own risk. Use of the TAR logo in conjunction with any form other than standardized forms created by TAR is strictly prohibited. This form is subject to periodic revision and it is the responsibility of the member to use the most recent available form.